

# Get A Withdrawl Card When You Leave Your Job

Be sure to request a Withdrawal Card when leaving your job, even though your leave may be temporary. The Withdrawal Card will benefit you if you are off for one full calendar month or longer. The Withdrawal Card tells us that you are off work for a qualifying reason and tells us to stop charging you monthly union dues until you physically return to bargaining unit employment. There is no charge for a withdrawal card, however all dues and fees must be paid before a Withdrawal Card can be issued. You are eligible for a withdrawal card if you are laid-off, on military leave, retired, terminated from employment, quit, etc., for an entire calendar month or longer. You are not eligible for a withdrawal card if you are on vacation or ( pursuant to IBT Constitution Article XVIII Section 6(a) paragraph 2) *on sick leave, Family Medical Leave, or worker's compensation and retain reemployment rights with an employer party to a collective bargaining agreement. Let it be noted that according to IBT Constitution Article II, Section 4(a), to be eligible to run for Office in a Local Union a member must be in continuous good standing in the Local Union for which he is seeking office for a period of twenty-four (24) consecutive months. Obtaining a "Withdrawal Card" will break this requirement.*

Stop by the office, complete and print a form online at the Local Union website "[www.teamsters40.org](http://www.teamsters40.org)," or complete the form below and mail it to our office. It is your responsibility to obtain a Withdrawal Card so please take care of it as soon as possible after leaving the company, so that you will not be obligated to pay extra dues. Failure to request a Withdrawal Card may cause you to pay back dues .

Withdrawal cards will not be issued without a completed request form. Members who fail to obtain a withdrawal card within the first ninety (90) days of unemployment will be suspended in compliance with IBT Constitution Article XVIII, Section 6(h).

**MAIL TO:** Teamsters Local 40  
200 Wilmar Avenue  
PO Box 3652  
Mansfield, Ohio 44907

**A Request Form  
must be completed  
before a Withdrawal Card  
can be issued**

## WITHDRAWAL CARD REQUEST

NAME: \_\_\_\_\_

SSN: \_\_\_\_\_ PHONE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

MY LAST DAY OF WORK WAS: \_\_\_\_\_

NAME OF EMPLOYER: \_\_\_\_\_

REASON FOR LEAVING: \_\_\_\_\_

(Quit, laid off, terminated, etc.)

\_\_\_\_\_  
(SIGNATURE)

\_\_\_\_\_  
DATE